

**NOTICE TO CONTRACTORS
THE TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY**

**BID NUMBER TM10-0001
JOB ORDER CONTRACT (4)**

California State University, Los Angeles
5151 State University Drive
Los Angeles, CA 90032-8411

The Trustees of the California State University will receive sealed bid proposals in the **Facilities, Planning & Construction Office, Golden Eagle Bldg. #220**, at the above address, for furnishing all labor and materials for construction of the **Job Order Contract (4), Bid Number TM10-0001**, at California State University, Los Angeles campus.

Sealed bids will be received in the above-mentioned room until **2:00 p.m. on Thursday, August 5, 2010**, in accordance with the contract documents, at which time the bid proposals will be publicly opened and read. The bid proposal must be submitted on the Bid Proposal Forms provided by the University, completely filled out and sealed in the envelope provided by the University.

A Job Order Contract (JOC) is a competitively bid, indefinite quantity contract. It includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is awarded to a "Contractor" for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, and construction of infrastructure, buildings, structures or other real property. Under the JOC concept, the University issues purchase orders against the JOC to the Contractor who in turn furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

The JOC awarded under this solicitation will have a minimum value of \$50,000.00 and a maximum value of \$3,000,000.00, as the need arises. The contract will be issued for \$3,000,000.00. The term of the contract will be a maximum of twelve (12) months.

In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the University if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, University reserves the right to award a second JOC under this same solicitation, provided such award is made within 120 days of bid opening.

Note: Contractor is limited to having only one (1) Job Order Contract with remaining capacity in place at one time at California State University, Los Angeles

There will be a mandatory pre-bid conference for this Job Order Contract. As a conditions of bidding, prospective bidders must attend the pre-bid conference, to be held on **Thursday, July 22, 2010, at 10:00 AM** for the purpose of discussing the JOC concept, specifics of the JOC program, JOC from a contractor's perspective, how to analyze the bidding documents, the risks involved in the program and answering questions. Attendees for the pre-bid conference should report to the **Salazar Hall, Annex E184, 5151 State University Drive, Los Angeles, CA 90032**. (Please note that this is Los Angeles and traffic is always an issue. Also, it is not uncommon for potential contractors to become lost on campus so please allow extra time to reach the mandatory job walk. Late arrivals will not be considered). Paid Parking Lot #2 is adjacent to the Salazar Hall Building.

Bid packages will be available to pre-qualified bidders only. (See Page 2 for additional information.) The Unit Price Books and Specifications will be available for distribution on CD-ROM at the pre-bid conference.

The Trustees require the successful bidder to achieve a minimum goal of 3% DVBE participation in contracting construction projects as established in the bidding documents. (Contract General Conditions, Article 2.12, regarding Disabled Veteran Business Enterprise participation requirements) Bidders may contact the Trustees' DVBE Coordinator, **Thomas Johnson** at (323) 343-3488 or email tjohnson@cslanet.calstatela.edu

The Contract General Conditions for Job Order Contract require a Bid Security in the amount of \$25,000.00 in the form specified in the bid documents. The successful bidder will be required to provide Performance and Payment Bonds equal to 100% of the maximum contract amount.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et seq.* of the Contract General Conditions. The bidder should familiarize himself with all the provisions of the Contract General Conditions, (http://www.calstate.edu/cpdc/CM/PDF_files/JOCs_CGCs_Complete_1.09.pdf), especially Article 2.02, regarding the necessity to prequalify with the Trustees five (5) days prior to the bid date; and Article 4.02, regarding nondiscrimination and prevailing wage requirements. Copies of prevailing wage rates may be obtained on the internet at http://www.dir.ca.gov/dlsr/statistics_research.html

Bidders must be pre-qualified and submit evidence of financial capability and technical experience at least 10 business days prior to bid opening to the Trustees of the California State University to Teri Carr at the following address. Prequalification of Prospective Bidders, Form No. 703.11 may be accessed at:
http://www.calstate.edu/cpdc/cm/contractor_vendor_info.shtml

The California State University, Office of the Chancellor
Division of Capital Planning, Design & Construction
Attn: Teri Carr
401 Golden Shore, 2nd Floor East
Long Beach, CA 90802-4210
T: (562) 951-4114
F: (562) 951-4921
E-mail: tcarr@calstate.edu

Supplemental Pre-qualification Form which indicates special requirements of previous work experience must be submitted at least 10 business days prior to bid opening to California State University, Office of the Chancellor, Attn. Teri Carr. (see information above). **The Pre-qualification Supplemental Form is available by contacting Tina T. Mueller at CSULA via email or facsimile request. Fax # 323 343-3499 or email tmueller@cslanet.calstatela.edu.**

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified general contractors, licensed in the State of California with a "B" license. Evidence of pre-qualification must be submitted prior to receiving a bid proposal package. Bid proposal packages must be requested from California State University, Los Angeles Procurement & Contract Office, located at 5151 State University Drive, Adm. Bldg. Rm 501, Los Angeles, CA 90032, Attn: Tina Mueller, facsimile (323)343-3499 or e-mail tmueller@cslanet.calstatela.edu.

For additional information about the bid process contact Tina Mueller via Fax # (323)343-3499 or email at: tmueller@cslanet.calstatela.edu. Submit technical questions to Sarab Singh via Fax #(323)343-5788 or email at ssingh@cslanet.calstatela.edu. Questions must be submitted in writing no later than Thursday, July 29, 2010, noon.