

Subconsultant Proposal Information Cerritos Channel Railroad Bridge

Subject Project Title:	Professional Services for the Preparation of Preliminary Engineering & Environmental Studies & Documents Cerritos Channel Railroad Bridge
Owner	Alameda Corridor Transportation Authority (ACTA)
Bid Due Date:	June 10, 2009
TO:	DBE/UDBE Interested Subconsultants
FROM:	Melinda Meiojas
DATE:	May 18, 2009
RESPOND BY:	Submission of your qualification package is requested by May 22, 2009 , although Qualifications submittals will be accepted and reviewed up until 3 days prior to Bid due Date.

CH2M HILL is pursuing the subject project and would like invite potential "Disadvantaged Business Enterprises" (DBE) and/or "Underutilized Disadvantaged Business Enterprises" (UDBE) subconsultants to submit qualifications. We desire experience/capability for you to perform the following services for Environmental Clearance and preliminary engineering for a moveable rail bridge across the Cerritos Channel. Specific scope items we are interested in reviewing qualifications for include:

- Moveable Bridge Engineering
- Rail Design / Coordination
- Structural Design Support - Retaining Walls
- Seismic Modeling
- Value Engineering
- Environmental Technical Studies
- Environmental Document Support
- Surveying/Mapping
- Utility Identification
- Public Outreach Support

If you have any questions regarding this invitation, please call Melinda Meiojas, Community Outreach Coordinator at (213) 228-8219 or email mmeiojas@ch2m.com.

Qualifications packages are received by:

Email: mmeiojas@ch2m.com	Fax: 714-424-2231	Mail: Laura Eckert 950 S. Flower Street, #1104 Los Angeles, CA 90015
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Information Needed

Contact Information

Provide name, e-mail, office phone, facsimile and mobile phone numbers for:

- Technical contact or firm principle
- Marketing contact, if different from above

Cover Letter

Your transmittal letter should include the following:

- State your firm's interest to CH2M HILL for this project, indicating the specific portion of the work to be performed
- If you are exclusive to CH2M HILL, please indicate this
- Clearly identify your DBE/UDBE/MBE/WBE/SBE status
- The person signing the transmittal letter must be authorized to obligate the subconsultant's firm

Cover letters should be addressed to:

Jerry Romana
CH2M HILL
1000 Wilshire Boulevard, 21st Floor
Los Angeles, CA 90017

Firm Identification

- Name of Firm
- Address
- Website
- Telephone number
- Fax number
- Indicate whether the firm is a corporation, joint venture, partnership, or sole proprietorship
- Provide a brief firm bio (100 words or less)

DBE and UDBE Status

- Indicate whether your firm is certified as a Disadvantaged Business Enterprise (DBE) as specified in 49 CFR 26.5
 - **Provide a current, valid DBE (UDBE) Certification certified from California Unified Certification Program (CUCP)**
 - If your firm is a DBE, indicate whether the firm qualifies as an Underutilized DBE (UDBE), which is a firm meeting the definition of a DBE and is one of the following groups:
Black American, Asian-Pacific American, Native American, or Women owned business.

Information Needed

Team Organization

For each proposed staff member, please provide:

- Full Name
- Indicate expected availability (% available)
- Indicate other commitments (client and name of project)
 - Resume (2 pages maximum in MS Word format), including:
Professional registrations
 - Educational background
 - **Relevant experience; specifically, include any experience relevant to your firm’s scope and/or ACTA projects, rail bridges, moveable bridges, projects that demonstrate knowledge of coastal or rail matters, AREMA standards, ACTA standards, CEQA/NEPA, SR-47, or with relevant agencies such as National Marine Fisheries, US Army Corps of Engineers, US Coast Guard, US Fish and Wildlife Service, California Coastal Commission, California Department of Fish and Game, Regional Water Quality Control Board, South Coast Air Quality Management District, Port of Long Beach, and Port of Los Angeles**

Team Qualifications

- Provide 1-2 paragraphs summarizing your firm’s relevant experience
- Include a list of the firm’s relevant projects that CH2M HILL may wish to highlight (no more than 3 focused on the information in bold text above)
- Include a list of previous experience partnering with CH2M HILL
- Indicate if any proposed staff members have additional relevant experience (individual experience rather than firm experience)
- Experience with moveable bridges (particularly, over water) in last 5 years, if any:
 - Project description (1 page; MS Word)
 - Owner/Client Name
 - Project photo/image
 - Clearly indicate the role your proposed staff performed on those projects, if any
 - Reference (name, title, address, and phone # for individual knowledgeable about the firm/team’s performance on that project)

Project Approach/Scope/Fee Schedule

- **Please provide your company Rate/Fee Schedule**
- Please provide a brief response (no more than 2 pages) to the scope of services provided in the ACTA RFQ specifically outlining the items you propose to provide the team and your approach to completing them.

Subcontractor Notification

- CH2M HILL will provide potential UDBEs with assistance in obtaining bonds, lines of credit, insurance, necessary equipment, supplies, materials or other technical assistance or services.
- CH2M HILL can provide information on Bid Package/Scope of Services between the hours of 9am-5pm, Monday through Friday.